Coronavirus COVID-19

May 2020

Safety and well-being is our priority.

At Vitro, we care for the well-being of Vitro's employees, contractors, customers and suppliers.

Background

- Our Architectural Business is **fully operational** and for that reason the measures to keep our people safe are even more relevant.

- Protocols have been implemented across all Vitro facilities to reduce the risk of transmission of Coronavirus Disease (COVID-19) among our staff.

- Each facility has a COVID-19 Response Team (CRT), cross-functional team led by the plant or facility manager for the overall implementation of the Vitro COVID-19 Protocols

What have
we
implemented?

Actions implemented

1. Cleaning and disinfection of facilities

- Cleaning and disinfecting routines. applied in employees' common areas.
- Handwashing routines and hand sanitizer stations.
- Provide tissues and non-touch disposal containers.
- Keep workplaces ventilated.

2. Sanitization

- Routines for Sanitizing in Common Areas.

Actions implemented

3. Information and training to personnel

- Communication of preventive measures (boards, meetings, TVs).
- Protocols training (boards, meetings, TVs).

4. Employees and Visitors access control to Vitro

- Apply screening questionnaire.
- Measure the entrant's temperature.
- Implemented routines to clean and disinfect surfaces and equipment used in the screening area.
- Report potential COVID-19 through the medical department.
- Visitors must follow internal rules related with social distancing and cleaning and disinfection routines.

Actions implemented

5. Social Distancing at Work

- Visual aids to promote the 6ft between employees and / or physical barriers.

6. Responding to a potential or confirmed COVID-19 case at work

7. Re-Start Operations After Temporary Shutdown in some businesses

- Request a confirmation on employees' status.
- Apply a cleaning and disinfection routine at the site.
- Confirm anti-bacterial gel station (hand sanitizer) in common areas.
- Cleaning and disinfecting of frequently touched surfaces.
- Install portable or temporary barriers between employee workstations.
- Implement visual aids in common areas maintaining Social distance.
- Communicate / train employees in social distance protocol and health recommendations.
- Audit / monitor conformance and provide feedback to plant management.

8. Protocol Action Control and Validation

How do we keep our employees informed
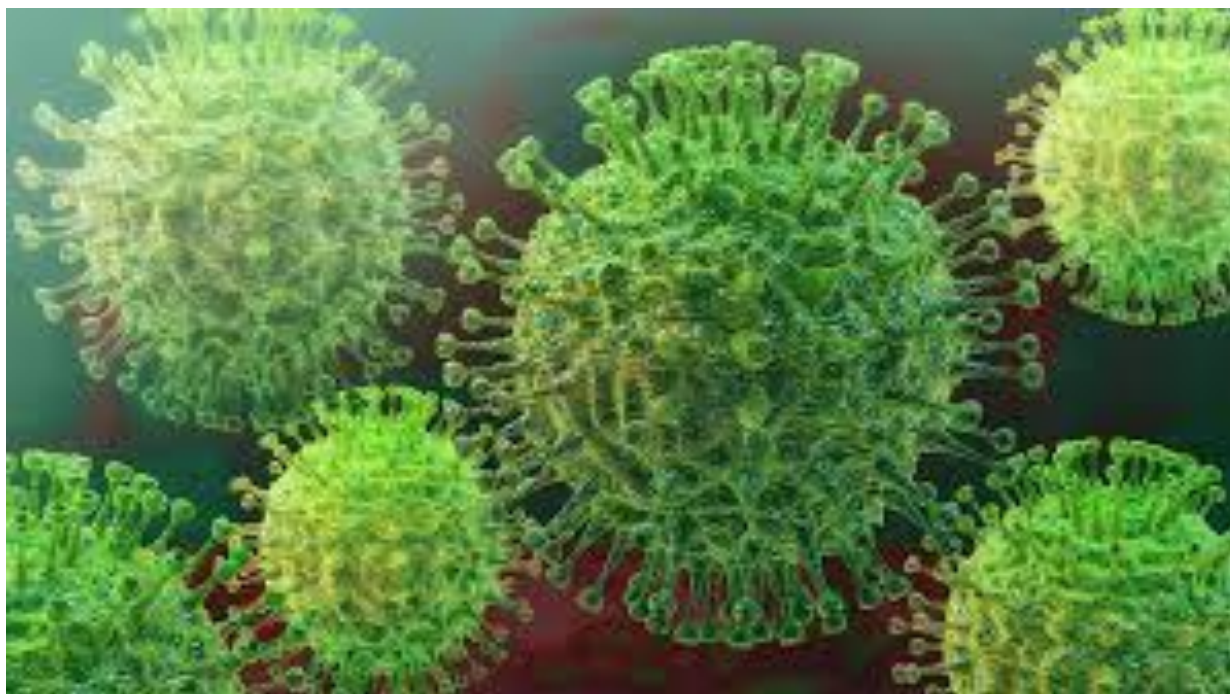
1. Strengthened communication for preventive measures.

2. Leadership communication via internal social media
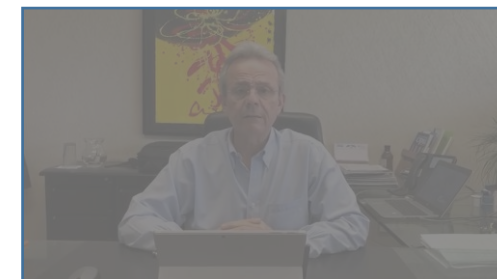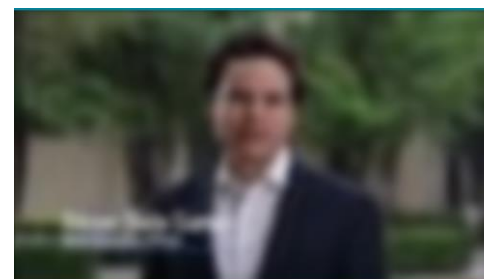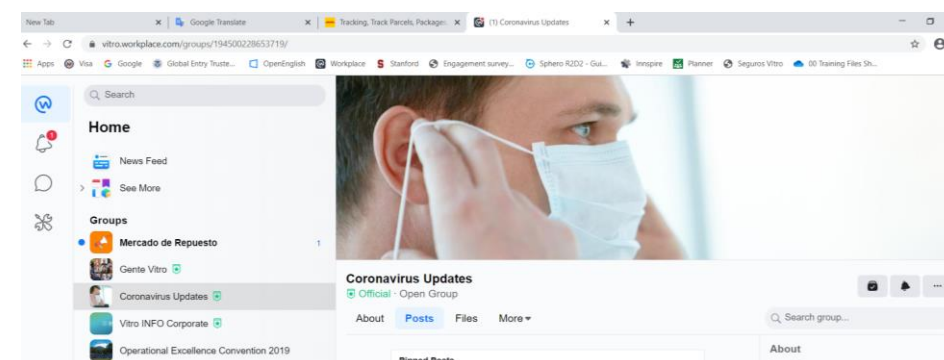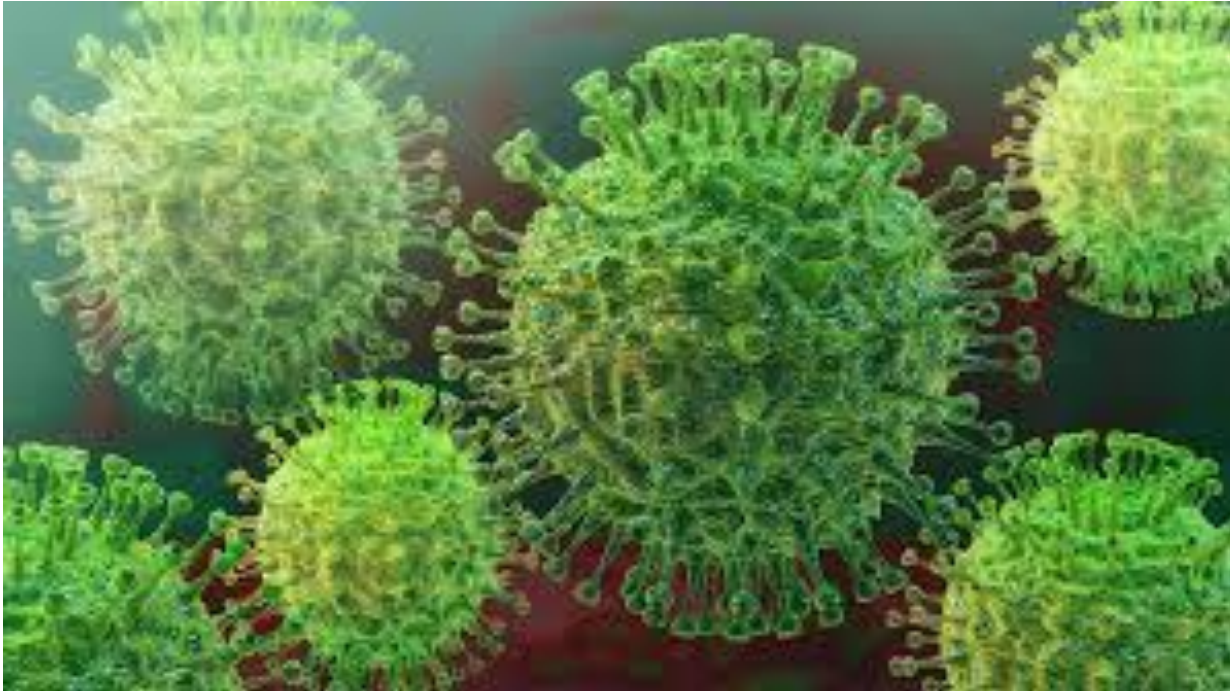
3. Deployed videos with safety protocols to be followed rigorously.

(English & Spanish)
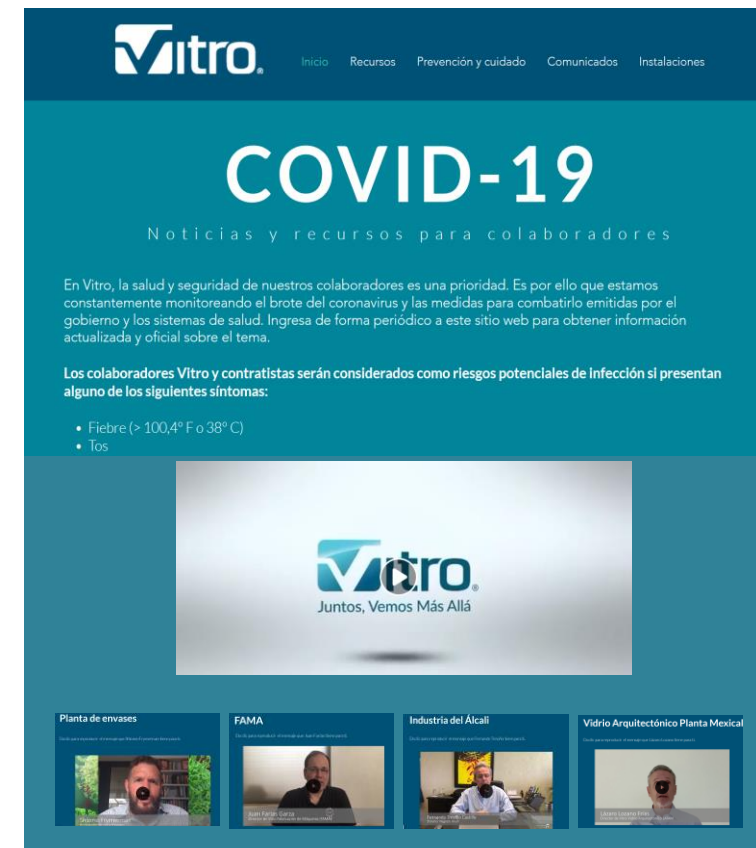
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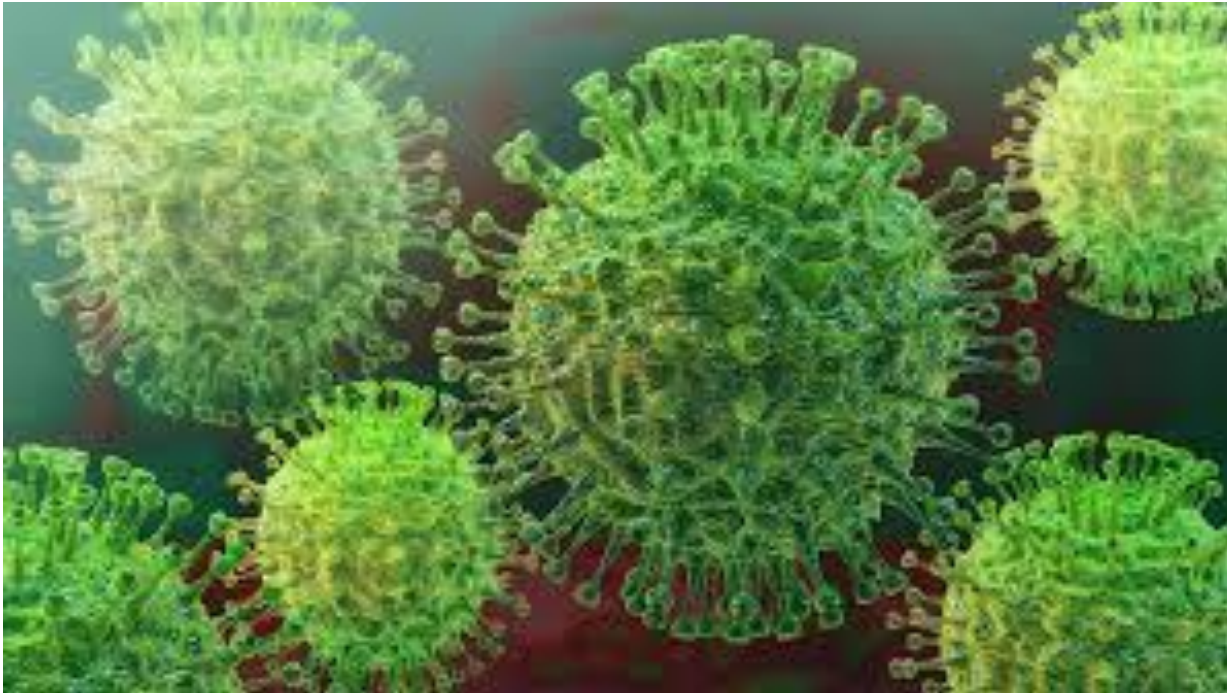
4. Covid-19 website to keep employees continually informed

(English & Spanish)

At Vitro, people are our priority.